

**WASHINGTON ISLAND SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
Thursday, January 18, 2018  
7:30 p.m. Open Session - School Commons  
8:30 p.m. or Immediately after Open Session - Executive Session  
APPROVED MINUTES**

**OPEN SESSION**

Call to Order and Pledge of Allegiance - President Amy Jorgenson called the meeting to order at 7:34 p.m. Other Board Members present: Kevin Krueger, Sarah Duggan Goldstein, and Kirsten Purinton (absent: Tom Jordan); Administrator: Dr. Mati Palm-Leis; Administrative Assistant: Sue Cornell; Community Members: Hans Lux; District Employees: Miranda Szczepanski, Marleen Ehrlich-Johnson, Michelle Jordan; Students: Titus Werner, Kayla Ervin

1. **MSP (Duggan Goldstein/Purinton)** to approve of the agenda as presented. Approved 4-0.
2. **MSP (Krueger/Duggan Goldstein)** to approve of the monthly Board of Education meeting on December 21, 2017 as presented. Approved 4-0.
3. Open Discussion - none.
4. Communications - none.
5. Student Council Report - On Friday, January 5, Student Council had their annual Flick and Float and invited the Beaver Island basketball team members to participate. During the games the next day, council members sold both breakfast and lunch items. The annual ski trip details will be presented next month. The Student Council has again teamed up with other Door County schools to collect money for the Dig a Well Project. A well costs about \$4,800, last year \$1,600 was collected, and the schools would like to complete the fundraising this year.
6. Good News Report -
  - Fourteen team members and two coaches from the Beaver Island School visited our District for a community potluck, Flick 'n Float, and basketball games on January 4-5. All went well, and we hope to host them again next year.
  - The 33 completed curriculum maps are available for viewing on the school district website, and more will be added as they completed and approved.
7. Treasurer' Report - Kevin Krueger presented the payables for the month in the amount of **\$14,552.06**.
8. District Administrator's Report -
  - The Observer came out with the report card article on the front page. For a number of reasons, the District's scores were lower than anticipated. The accountability of our students and their achievement should be documented, but Dr. Palm-Leis would like to present at school board meetings more local, ongoing data that the teachers have collected. Also, he would like to separate the elementary and middle schools for state test reporting like all other schools do.
  - LP update - The tanks are about 50% full, with a \$616.60 credit left on last year's contract, one more fill-up will use up the credit, and then Dr. Palm-Leis will contact Country Visions for future fill-ups per the accepted bid.
  - On January 31, a small pipe froze the school lobby, Luckily, Michael Gillespie was at school and contacted Dr. Palm-Leis and they cleaned up the water and Brian Mann was able to fix the pipe and get the heat working again within a few hours. Dr. Palm-Leis requested that all parents make sure their children wore plenty of winter outerwear while waiting for the bus and out at recess. Monday, we had a snow day, and a new procedure is in place for notifying parents and the community of school closures. Parents will receive both an email and text messages, and there will be closure notices on the District webpage, WBAY TV, and WDOR radio. Bradley Jordan has done a great job with the snow shoveling so far this winter.
  - During the teacher inservice on January 22-23, there will be time curriculum writing, emergency training, and literacy writing groups, as well as individual work time.
  - Next week Dr. Palm-Leis will attend the WCASS conference, and CESA 7 Superintendent meeting the following week.
9. Board of Education Committee's Report
  - President's Report - Amy Jorgenson announced Sherry Mutchler, with the Leadership Door County Program, is having the education day on March 13, and would like a school board

member for each of the Door County Schools in attendance for about one hour. There will be an number of tasks and meetings that the board will be required to follow/attend to complete the District Administrators evaluation in the next three weeks. Board members must complete their individual evaluation forms by January 25..

- Athletic Committee - The committee met last week and talked about a four year rotation for the replacement of basketball uniforms, reviewed the athletic expenditures and receipts for clubs and sports so far this year, reviewed the fall season's sports and plans for next year and the current basketball season. The committee agreed to allow qualified junior high students to join the Trap Shooting team, dependent on number of volunteer mentors.
- Budget Committee - The committee reviewed the monthly financial reports, discussed the process for the 2018-19 budget, paper recycling, the compensation for bus drivers during field trips at a cost of \$25/on island trip and \$75/day for off island field trips, and wish list items, a compressor for the Tech Ed shop with monies already donated by Death's Door Spirits, and to post on the website a solicitation for a 3D printer for Mrs. Dennis's room.
- Learning & Technology Committee - The committee had a phone conference with Tim Garland of Garland Alliance. He is a professional landscape and has a project called drop-in interactive sculpture project. It is a 2 or 3 year project. Garland Alliance is looking to offer to lead a multi-year project at the school grounds at no charge, he would just need students and community volunteers. The committee listened to three curriculum presentations: two from Ms. Szcpeanski and one from Mars. Ehrlich-Johnson and hear an update on the staff development and trainings. Finally, Tom Nikolai gave a brief technology update. He is at school from 8:30-3:30 on Monday - Thursday. He inventorying all items in his department and creating a replacement schedule. He is visiting with each teacher to find out how to best help them. Mr Nikolai will be attending two professional development trainings in the next few months.
- Policy Committee - Policy committee met and went over a number of policies being renumbered. The committee discussed the student progress reports policy, school closing procedures policy and corresponding rule, and student records policy for first readings, then tabled the solicitations policy. There were no changes in the second reading of the bullying policy.
- Employee Relation and Personnel Committee - The committee met with three teachers to discuss the Teacher Handbook and the beginning of a discussion on a future staffing compensation model. The teachers also requested per diem pay commensurate with salary for additional inservice days instead of the flat hourly wage paid in past year. The committee requested a cost analysis of the cost difference. The teachers will discuss amongst themselves the possibility of sharing a sick day with a coworker and its' procedure and get back to the committee. The teachers also requested job descriptions and salaries amounts for all additional jobs and leadership tasks. Finally, the committee reviewed a proposal for bus driver compensation for on and off island field trips.
- Transportation / Building & Grounds Committee - Tabled

#### 10. Information Items

- A. District Gym/Multi Purpose Addition Project Update - Assign board members and invite community members to become part of a gym/multi-purpose addition steering committee. Michelle Jordan has preliminary drawings from an architect and has some changes. The problem with water in the building is the septic field and the location. Would it be better to get a new septic or use the existing with a pump. A number of people have asked to be a part of an ad hoc committee to help with this.
- B. 2018-19 School Calendar Update - The learning and technology briefly looked at next year's calendar and make a modification. Michelle came with suggestions and Mati and Michelle worked on a calendar and came up with a calendar the teachers like. We held off sending the calendars to parents because there was an error with Calendar A. Will approve a new A calendar which now has 2 weeks of Christmas vacation and ends the first week of June. Both A and B will be sent out next week and parents can pick which one they like.

#### 11. Action Items

- A. **MSP (Krueger/Purinton)** to approve the payment of the bills in the amount of **\$14,552.06**.  
Approved 4-0.
- B. Assignment of Two School Board Sub Committees
  - 1. **MSP (Jorgenson/Goldstein)** nominated Tom Jordan and Kevin Krueger to be members of the District Gym/Multi Purpose Addition Steering Committee. Approved 4-0.
  - 2. **MSP (Krueger/Jorgenson)** nominated Kirsten Purinton and Sarah Duggan Goldstein to be members of the District STEM Committee. Approved 4-0
- C. **MSP (Duggan Goldstein/ Purinton)** to approve the updated 2018-2019 Calendar "A".  
Approved 4-0
- D. **MSP (Purinton/Jorgenson)** to approve the 2017-18 Calendar to make Monday, June 11, a teacher half day to align with teacher contracts. Kevin Krueger abstained. Approved 3-0.
- E. **MSP (Krueger/Jorgenson/)** to approve the compensation plan for the bus drivers during field trips. Kirsten Purinton abstained. Approved 3-0.
- F. **MSP (Purinton/Jorgenson)** to approve the following three curriculum maps: Grade 5 Reading and Grade 7 Reading by Miranda Szczepanski and Grade 3 Math by Marleen Ehrlich-Johnson. Approved 4-0.
- G. Approval of Policy Committee Recommendations
  - 1. **MSP (Duggan Goldstein/Purinton)** to approve the renumbering of the following policies: Home Based Educational Program Policy 342.2, Technology Concerns for Students with Special Needs Policy 363.4, Board-Staff Communication Policy 521.1, Employee Dress Code Policy 522.8, Personnel Records Policy 526, Locker Room Privacy Policy 731.1  
Approved 4-0.
  - 2. **MSP (Purinton/Jorgenson)** to approve the first reading of the Student Progress Reports to Parents Policy 345.2 Approved 4-0.
  - 3. **MSP (Krueger/Duggan Goldstein)** to approve the first reading of the School Closing Procedure Policy 722.2 Approved 4-0.
  - 4. **MSP (Jorgenson/Krueger)** to approved the first reading of the School Closing Procedure Rule 722.3 Approved 4-0.
  - 5. **MSP (Purinton/Jorgenson)** to approve of the second and final reading of the Bullying Policy 443.7 Approved 4-0.
- H. **MSP (Purinton/Jorgenson)** to accept the gift of \$50 from Joan Fortschneider and Thomas Siwe for the music program. Roll Call vote Krueger-aye, Duggan Goldstein-aye, Jorgenson-aye, Purinton-aye. Approved 4-0.

12. Proposed Future Meetings Dates

Employee Relations & Personnel Comm.	February 7 at 7:00 p.m.	WISD Commons
Policy Committee	February 7 at 8:00 p.m.	WISD Library
Budget Committee	February 21 at 5:30 p.m.	WISD Commons
Learning & Technology Comm.	February 22 at 6:30 p.m.	WISD Commons
Transportation Building Grounds Comm.	February 22 at 7:00 p.m.	WISD Commons
Board of Education	February 21 at 5:30 p.m.	WISD Commons

**CLOSED SESSION**

- 13. **MSP (Krueger/Purinton)** to move into Executive Session (Pursuant to Section 19.85 (1)(c) & (e) of the Wisconsin State Statutes) at 8:48 p.m.. Approved 4-0.
  - A. The Board reviewed the Superintendent's goals - Tabled.
  - B. The Board reviewed a parent complaint regarding student participation in community programming.
- 14. **MSP (Duggan Goldstein/Krueger)** to adjourn the Executive (Closed) Session to Reconvene Into Open Session at 9:29 p.m. Approved 4-0.
- 15. **MSP (Purinton/Krueger)** to adjourn the meeting at 9:29 p.m. Approved 4-0.